

**Local Governance and Community Development Programme (LGCDP)
Local Governance and Accountability Facility (LGAF) Secretariat
Shree Mahal, Pulchowk, Lalitpur**

Magh 2071

Janahit Good Governance Club, Dhankuta

Monitoring Compliance of Local Bodies
With
Legislative and Policy Requirements



Inception Report

Period: **1 Magh 2071- 14 Magh 2071**



Prepared by: Hukum Prasad Dahal

Submitted by: Noda Nath Trital

Submitted Date: **15/10/2071**

Inception Report

Amount requested: NRs. **2,95,383.13 (20% of total amount 14,76,915.65)**

Bank Current A/c No. 2358

Name of the Bank: Rastriya Banijya Bank, Dhankuta Branch

(Note: It will be the sole responsibility of CSOs to mention correct information)

PAN/VAT No.	3	0	4	3	6	8	3	8	5
PAN Registration Date		2	0	6	4	1	0	0	8
VAT Registration Date		2	0	7	1	0	9	2	9

A. Introduction

Janahit Good Governance Club is a national-level non-profitable non-government organization. It has been working in the field of Good Governance and Anti-corruption Campaign since 14 years. This club is actively involved in Public Hearing campaign from 2000 A.D with the financial support of Good Governance Project, Kathmandu. This club is working on advocacy at local level that applies social accountability, human rights, inclusive democracy, effective delivery of public services and goods, research on budget analysis and transparency.

Janahit Good Governance Club, on the basis of past experience, enhances downward accountability of the local bodies, provides capacity development trainings, sharing of findings on compliance of infrastructure projects in local level. It works for the constructive cooperation, interaction and coordination between citizens and the local government bodies and greater participation of the citizens under the program '**Providing services for Monitoring of Compliance of LBs with Legislative and Policy Requirements**' in 7 Village Development Committees, District Development Committee and 2 Municipalities in Dhankuta District during the period of 8 months.

B. Implemented activities till this inception report and progress:

(Present activities implemented for the period of Contract sign till preparing this Inception progress report. Please use the following table to present accomplished activities and their progress. Please note that the list of the activities must be same as those listed in your agreed work plan for this reporting period)

SN	Planned Activity	Planned in number	Achieved Progress in number	Remarks
Accomplished activities as planned for the inception reporting period				
1.	Working Committee meeting	1	1	
2.	Orientation program with project staffs and committee members	1	1	
3.	Visit Municipality, District Development Committee and Village Development Committee	10	7	

C. Narrative Progress Report on Program Activities

(Describe the activities performed. Write about each activity listed in the table in section B above)

C.1 The Committee meeting was held at Janahit Good Governance Club where 13 members were attended. Coordinator in brief, informed the committee members about the duration of project, project activities, program, budget and its working area. He also described the whole process of project bidding and contracting process with LGAF/LGCDP.

C.2 In Orientation program, Program Coordinator informed the responsibility of staff, working area, program activities and maximum utilization of local resources and budget transparently. He also described the whole process of project bidding and contracting process with LGAF/LGCDP. He also provided the ToR detail for all staffs.

C.3 Before going to start the program, Coordinator and Accountability Officers' team went to build harmonious relationship with 4 different Village Development Committees (out of 7 VDC), District Development Committee, Dhankuta, Dhankuta Municipality and Pakhribas Municipality. There were some activities done by Program staffs during the first visit which are listed below:

- Introduction with local bodies' staffs (VDC, DDC, Municipalities)
- Short briefing about the programs and collected information about the respective VDC, DDC and Municipalities.
- Coordination Letter distribution to Local Bodies.
- Baseline survey forms were filled up collecting the data in coordination with local bodies.

D. Priorities for the Next Period

Programs	Areas	Number of area
1. Baseline Survey	VDC	7
	Municipality	2
	DDC	1
2. District and VDC level Orientation		10
3. Radio Program Start		8

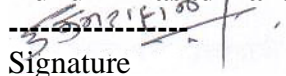
E. Any other subject (not covered above) that you want to mention

Annexes *(annexes that are referred in the report)*

Attachments regarding accomplished activities as mentioned above: *(report of each activity and evidential documents in support of the progress report)*

Request letter for releasing the grant NRs. 2,95,383.13 with a grant form is attached.

Hukum Prasad Dahal



Signature

Designation: Coordinator



Committee meeting at JGC, Dhankuta



JGC staff with Pakhribas Municipality Secretary



JGC staff with Phaksib VDC Secretary



ACC. Officer at Dandabazar VDC



ACC. Officer at Bhedetar VDC



Coordinator at Bhedetar VDC



JGC staff at Dhankuta Municipality



JGC staff at DDC, Dhankuta



JGGC staff with Dhankuta Municipality Officer